

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 3, 2017

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – Vice President Taylor called the meeting to order at 7:00 p.m. Members present were: Buck Ward, Michelle Knight, Gina Taylor, and Jeromy Geiger. Members Absent: Alex Parisio
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Joyce Ksander

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for August 3, 2017.
Mrs. Taylor moved, seconded by Mr. Ward to approve the Agenda for August 3, 2017.
AYES: Ward, Knight, Taylor, Geiger
NOES: None
ABSENT: Parisio
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Special Meeting of June 19, 2017 and the Regular Meeting of June 22, 2017.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Minutes of the Special Meeting of June 19, 2017 and the Regular Meeting of June 22, 2017.
AYES: Ward, Knight, Taylor, Geiger
NOES: None
ABSENT: Parisio
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS – Joyce Ksander expressed her concerns about the elimination of the Opportunity Program at WIS.

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports.

4.2 **Principals**

MES – Stephen Montana reported:

- Focusing on the Benchmark ELA/ELD curriculum implementation.
- Continuing to focus on PBIS (Positive Behavior Intervention and Support Program)
- Added a new online bullying link to the website.
- Will continue to focus on the “Big 5” Explicit Direct Instruction (EDI).
- Will be working on acquiring technology.
- Wiring project is complete at Murdock as is the painting of the exterior.
- Deidre Fleming has been hired as a new 5th grade teacher.
- Carissa Gokay has been hired as a long term sub for Janna Alves.
- Mr. Montana distributed a list of school events.
- New student registration will be August 8th and 9th.
- Back to School Night will be held on August 31, 2017.
- Karen Colombo will now be teaching 1st grade.

WIS – Steve Sailsbery reported:

- 6th grade orientation went very well. They had a great turn out.
- Coffee with Ron and Steve will be held on September 8, 2017 from 7:30 a.m. – 8:30 a.m.
- Back to School Night will be held on August 24, 2017.
- Working on implementing the new ELA/ELD curriculum.
- Erika Johnstone has been hired as an Opportunity Aide.

An Equal Opportunity Employer

WHS – David Johnstone reported:

- Thank you to the Maintenance/Custodial staff for all their hard work this summer. There are a lot of projects that have happened and are happening at WHS.
- August 8, 2017 will be a new teacher orientation.
- Odysseyware and Independent Study training was held today.
- Professional Development for Language Arts, AP English, Math, and Expository Reading & Writing occurred this summer for many of the teachers.
- 5 minute Nutrition Break was removed from the schedule and added onto the lunch period. They are looking to add additional Breakfast Carts throughout campus to compensate for the loss of time.
- A student was hospitalized during football practice this week. He is doing much better.

WCHS – Dr. Mort Geivett

- Only one teacher this year. Mr. Shively has returned to WIS this year.
- Enrollment is currently 14 students. Students will be added once school starts.
- Back to School Night is August 29, 2017.

4.3 Director of Business Services – Debby Beymer reported:

- Attended the Governor’s Budget Workshop. The only change from the May revise is the mandated cost reimbursement that was going to be allocated this year but paid in 2019 is now going to be paid this year.
- Working on getting quotes for the new Food Service Van. Quotes for new vans are coming in at about \$39,000. The lift alone is going to cost about \$9,000. We will also be looking at getting quotes for used vans. This item will be brought back next month for approval.

4.4 Director of State & Federal Programs – Ellen Hamilton reported:

- Parents should be expecting to receive their child’s CAASPP test results the week of August 28, 2017. The public should have access to results on August 29, 2017.
- No CAST (Science) test scores will be available as it was the pilot year.

4.5 Superintendent – Dr. Mort Geivett reported:

- Personally thank the Maintenance Crew especially Steven Permann. With the Bond projects, he’s stepped up and added to his job.
- WIS landscaping project is in the process of being completed. It was put on hold due to Rosa Hernandez changing jobs and the recruiting for a new Groundskeeper. Jon Niblack has been hired and, with Board approval, will start on August 7, 2017.
- Commend teachers, administrators and classified staff for working diligently throughout the summer to prepare for the start of school.
- Project Update:
 - MES exterior painting has been completed.
 - Irrigation pipe has been placed by the 600 Wing at MES to help water drain better.
 - Wiring project has been mostly completed at MES, but they are still working on WHS. They will not be done before school starts.
 - WHS roofing project is almost complete, and it will be completed sometime after school starts.
 - Phase 1 of the bond projects will begin the Spring/Summer of 2018. This will include the WHS gym/locker room/ADA compliant restrooms/HVAC system and MES portables. The architects are finalizing the drawings for submission to DSA.
- “Big 5” (sound instructional practices) orientation was held on August 2, 2017 with our new teachers, coaches, administrators and some veteran teachers.
- Back to School Luncheon will be held on August 9, 2017 at noon.
- Boosters/PTO Events for the 2017/18 school year:
 - WHS Boosters Golf Tournament – August 19
 - WHS Boosters Tri Tip Booth – Football Season
 - MES PTO Fall Festival – October 26
 - AG Boosters Harvest Dinner - November
 - WHS Christmas Tree Sales – End of November through December
 - WHS Boosters Dinner – January 27
 - MES PTO Spaghetti Feed – February 15

4.6 Board of Education Members**Mr. Ward reported:**

- Impressed with everything happening in the District.

Mrs. Knight reported:

- Thank you to maintenance/grounds for their hard work.
- Prom will be held on April 14, 2018.
- “Keeping Kids Safe” is a group who will be working on bringing speakers into the schools to talk about various topics. The committee will be contacting principals to get their input as to what kind of subject matter schools would like to have presentations on.

Mr. Geiger reported:

- Kudos to maintenance and the Bond Oversight Committee for making sure the beautification of the schools takes place.

Mrs. Taylor reported:

- Welcome to all new staff members.
- Thank you to everyone for all the hard work this summer.
- MES paint job looks great.

5. CONSENT CALENDAR

A. GENERAL

1. Approve the WUSD Obsolete Equipment List.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Students #17-18-11 through #17-18-16 to attend school in another school district for the 2017/18 school year.
2. Approve Interdistrict Request for Students #17-18-10 through #17-18-12 to attend school in the Willows Unified School District for the 2017/18 school year.

C. HUMAN RESOURCES

1. Approve the employment of Jon Niblack to the position of Groundskeeper II, effective 8/7/17.
2. Approve the employment of Deidre Fleming, MES Teacher (Intern Credential), effective August 9, 2017.
3. Approve the employment of Sheena Buckholz, WIS Yard Duty Supervisor, effective August 10, 2017, pending clearance.
4. Approve the employment of the following WHS Fall Sports Coaches for the 2017/18 school year:

JV Football – Asst. Coach	Andrew Lederer
Cheerleading (Pep Squad) Advisor	Jessie Proctor
5. Approve the Passenger Van Driver Job Description.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 6/21/17 through 7/26/17.
3. Approve ASB Quarterly & Annual Reports (MES/WIS/WHS).

Mrs. Taylor requested Item #5D-3 be pulled for discussion.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Consent Calendar with the exception of Item #5D-3.

AYES: Ward, Knight, Taylor, Geiger

NOES: None

ABSENT: Parisio

MOTION PASSED: 4-0-1

Item #5D-3 – ASB Quarterly & Annual Reports (MES/WIS/WHS). The corrected WHS Quarterly report was distributed. Mrs. Taylor asked who the US Bank Time Deposit money belonged to on the WHS report. Information related to this item will be brought back to the next meeting. No action taken – will be put on the September 7, 2017 agenda for approval.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. (Action) Request for Early Termination of Lease of District Property.

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Mrs. Knight moved, seconded by Mr. Geiger to approve the release of Mark Atlas from the lease of the Sycamore Street property effective October 1, 2017.

AYES: Ward, Knight, Taylor, Geiger

NOES: None

ABSENT: Parisio

MOTION PASSED: 4-0-1

2. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 1340	Access to District Records
BP 2121	Superintendent's Contract
BP 3551	Food Service Operations/Cafeteria Plan
BP 4127/4227/4327	Temporary Athletic Team Coaches
BP 4312.1	Contracts
BP 6142.93	Science Instruction
BP 6145	Extracurricular and Co-curricular Activities
BP 6145.2	Athletic Competition
BP 6178.1	Work-Based Learning
BP 7214	General Obligation Bonds
BB 9012	Board Member Electronic Communications

Information Only – no action taken.

3. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints) – Information only – no action taken.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve expulsion of Student #2016-17-01 through the fall semester of the 2017/18 school year. Student to comply with agreed upon Stipulated Expulsion Order. Any violation of this Order will result in the student's immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the expulsion of Student #2016-17-01.

AYES: Ward, Knight, Taylor, Geiger

NOES: None

ABSENT: Parisio

MOTION PASSED: 4-0-1

2. **(Action)** Approve 2017/18 Bus Routes. Jaime Thorpe has stepped in to cover for the current Lead Bus Driver and has been doing a great job.

Mrs. Knight moved, seconded by Mr. Ward to approve the 2017/18 Bus Routes.

AYES: Ward, Knight, Taylor, Geiger

NOES: None

ABSENT: Parisio

MOTION PASSED: 4-0-1

3. **(Action)** Approve the starting date and times of WUSD schools for the 2017/18 school year. Mr. Ward moved, seconded by Mrs. Taylor to approve the starting date and times for WUSD schools for the 2017/18 school year.

AYES: Ward, Knight, Taylor, Geiger

NOES: None

ABSENT: Parisio

MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

1. **(Action)** Approve the Declaration of Need for Fully Qualified Educators for the 2017/18 school year. (Annual requirement)

Mr. Knight moved, seconded by Mr. Geiger to approve the Declaration of Need for Fully Qualified Educators for the 2017/18 school year.

AYES: Ward, Knight, Taylor, Geiger

NOES: None

ABSENT: Parisio

MOTION PASSED: 4-0-1

D. BUSINESS SERVICES

7. ANNOUNCEMENTS

- 7.1 Freshman Orientation will be held on August 4, 2017, from 9:00 a.m.-12:00 noon.
- 7.2 Certificated Professional Development Day (First day back for teachers) will be Wednesday, August 9, 2017.
- 7.3 Welcome Back Staff Luncheon will be held on Wednesday, August 9, 2017 at 12:00 p.m., WHS Cafeteria.
- 7.4 The WHS Boosters Golf Tournament Fundraiser will be held on Saturday, August 19, 2017.
- 7.5 Back to School Nights are as follows:
 - WHS Tuesday, August 22nd at 6:00 p.m.
 - WIS Thursday, August 24th at 6:00 p.m.
 - WCHS Tuesday, August 29th at 6:00 p.m.
 - Murdock Thursday, August 31st at 6:00 p.m.
- 7.6 Monday, September 4, 2017 is a school holiday – Labor Day.
- 7.7 The next Regular Board Meeting will be held on September 7, 2017, at 7:00 p.m. at the Willows Civic Center.
- 7.8 Monday, September 18, 2017 is a non-instructional student day and professional development day for employees.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 8:26 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. Vice President Taylor will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 8:34 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 9.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. RECONVENE TO OPEN SESSION

10.1 Announcement of Action Taken in Closed Session

At 8:40 p.m., the meeting reconvened to Open Session. Vice President Taylor reported out:

- Item 9.1: Update given to the Board.
- Item 9.2: Update given to the Board. Direction given to the Superintendent.

11. ADJOURNMENT

Meeting was adjourned at 8:41 p.m.